

# Individualized Education Program (IEP) and 504 Plan Suggested Accommodations

*Illinois Virtual School* online instructors can make limited accommodations for students working under the guidance of an Individualized Education Program (IEP) or Section 504 Plan. Due to the setup of the *Illinois Virtual School* system, it is not possible for instructors to read content to students. However, tools such as text-to-speech are offered inside our D2L learning management system.

The following list is not intended to be exclusive but suggestive so that parents and educators can make an informed decision as to whether online learning is appropriate for their child.

Common Accommodation	Online Application
<b>Advanced notice of large assignments and tests</b>	Online courses expectations are transparent. All the course requirements and suggested due dates are given at the beginning of the course. If needed, the instructor may also provide the student with additional notices of larger assignments via our communication tools.
<b>Alternative setting for tests</b>	Tests are taken at the student's discretion of time and place whether at home or during the school day.
<b>Chunking of information into smaller segments with tentative due dates</b>	Online classes allow students to do small amounts of work at a time. Students do need to be aware that this does not reduce the overall work, but it will allow a student to break up the work into small segments; this way several segments can be accomplished over a longer period of time, with breaks.
<b>Extended quiz/test time</b>	All quizzes and tests can be taken over an extended time period. Tests/quizzes that are timed can be accommodated by the instructor and in accordance with the student's accommodation.

<p><b>Extended time on assignments</b></p>	<p>Extended time does not mean an extended-term. All courses have a set end date in which work must be submitted by. Students will have access to a course pacing guide to help them determine where they should be in a course, but when an assignment is turned in is the decision of the student. Students need to keep in mind that they need to produce and turn in assignments on a regular basis, so they don't fall behind in the course.</p>
<p><b>Final grading (pass/fail vs. letter grading)</b></p>	<p>We do not provide a 'final grade' but rather a final score. The school can convert the final score into their own grading scheme, e.g. pass/fail if they so choose. The school is responsible for awarding the course credit and notating the grade on the student's transcript.</p>
<p><b>Frequent breaks</b></p>	<p>All online work is done at the student's own pace. There is not a particular time that a student has to log into the course. All work is completed asynchronously or not live with a teacher. Some tests require the submission once the student begins the exam. Students should note that if they close the browser or wait too long to complete a test or a quiz, this might cause the computer to go into hibernation mode resulting in accidental submission. Students should consult with their teacher and talk through a plan to accommodate the frequent breaks.</p>
<p><b>Frequent prompts and checks for understanding</b></p>	<p>The online teacher plays an active role in the course and provides similar prompts and checks for understanding as a face-to-face teacher. Some assignments and quizzes generate automatic feedback providing students with guidance immediately upon their assignment submission.</p>
<p><b>Guided notes</b></p>	<p>Some, but not all courses, provide teacher or guided notes. If this is a critical component consult with the school counselor or mentor for help in choosing the most appropriate course including contacting IVS for additional information.</p>

<p><b>Hearing impaired</b></p>	<p>Headsets can be utilized. Talk-to-text can be used with some courses. Before a student registers for the course, they should consult with their counselor OR contact IVS for additional information.</p>
<p><b>Help with organization</b></p>	<p>Classes are inherently organized; each course comes with a pacing guide helping the student remain aware of assignment due dates and the overall flow of the course. Once assignments are completed they are directly submitted for grading to the instructor including the feedback sent back to the student within 72 hours. School mentors can also assist with organization.</p>
<p><b>Larger print materials</b></p>	<p>Since work is done on a computer font size can be adjusted. Students can also use the zoom feature to enhance the size of the font on the computer screen.</p>
<p><b>Modified texts or alternative books</b></p>	<p>Online programs do not have alternative books or modified text. All course materials exist virtually. Students may check with their school to see if they can receive a hard copy of the textbook material. Each online course offers a variety of learning experiences. Some courses are more text-oriented and others may be more audio-visual. We recommend that the parent and students talk to the counselor or contact IVS for additional information.</p>
<p><b>Preferential seating</b></p>	<p>Students learn in front of a computer and the family chooses the learning environment.</p>
<p><b>Reduced assignments or workload</b></p>	<p>Courses are developed based on the State standards and while accommodations can be made, modifications which would result in a change to content (thus no longer meeting standards) cannot be supported. This is reviewed on an individual basis and depending on the course.</p>
<p><b>Resubmission of assignments</b></p>	<p>The student should contact the instructor and request this option. Online courses look for mastery learning, and instructors will accommodate this when necessary.</p>

<p style="text-align: center;"><b>Retake of quizzes or tests</b></p>	<p>Students may retake all formative assessments up to three times. If a student's plan requires a retake of summative assessments, the teacher will work with the student to support this accommodation.</p>
<p style="text-align: center;"><b>Teacher frequently checks for comprehension of test directions, tests, questions, test format, assignment, and/or understanding of curriculum</b></p>	<p>By nature, online courses are independent learning experiences chosen as an alternative by the family. Teachers are not on demand and interaction with a student in a one-to-one setting is limited and primary through electronic means. Arrangements can be made to have the teacher meet with the student 1:1 whether through the phone, instant chat, or video-conferencing.</p>
<p style="text-align: center;"><b>Use of Calculator</b></p>	<p>Many of the math programs have online calculator options. Students may also use a personal calculator.</p>
<p style="text-align: center;"><b>Use of computer for assignments</b></p>	<p>All work is done on the computer.</p>
<p style="text-align: center;"><b>Use of notes/notecards</b></p>	<p>Use of note/notecards is always an option; students may choose whether or not this strategy helps them within the course.</p>
<p style="text-align: center;"><b>Visual support</b></p>	<p>Some of the online courses have many videos for the student to watch. These videos may be replayed multiple times allowing the student to take notes and work at his/her own pace. Students/Mentors can also reach out to the instructor for additional resources for supporting gaps.</p>